



PRIVACY POLICY

1. INTRODUCTION

This Privacy & Cookie Policy (the "Policy") sets out the basis on which any personal information we collect from you or that you provide to us will be processed by us. A Star Recruitment Ltd have created this Policy in order to demonstrate our commitment to preserving the privacy of all visitors to our websites and customers of our services. We are committed to ensuring that all services and activities made available through our websites are provided in a safe and secure environment.

For the purposes of the Data Protection Act 1998, the A Star Recruitment Ltd data controller is Tony Maguire

A Star Recruitment Ltd reserves the right to change this Policy including altering the purposes for which it processes your personal information. In the event that A Star Recruitment Ltd considers it appropriate to make any such change, the Policy will be updated and posted on our site. Your continued use of the site will constitute acceptance of those changes. The date on which the then current Privacy and Cookie Policy came into force will be as stated at the bottom of this Privacy and Cookie Policy. Please check this Privacy and Cookie Policy frequently for updates.

This Policy applies to the website astarrecruitment.co.uk and any activity carried out in the pursuit of employment and the continuation of our recruitment services.

Any reference to the "Group" within this Policy includes A Star Recruitment Ltd and all or any of its direct or indirect subsidiary undertakings, joint venture partners, and their related companies wherever located in the world as may exist from time to time including, but not limited to, A Star Recruitment Ltd. Any member of A Star Recruitment Ltd may use and share, within the group and with its advisors, the information you provide and other information it holds about you for the purposes set out below.

2. CONSENT FOR DATA PROCESSING

By providing your personal information and registering with us or logging on with us when you enter our websites, you explicitly consent to the Group processing and disclosing your Personal Information for the purposes, and otherwise in the manner set out in this Policy, or as otherwise provided in accordance with the Terms and Conditions.

3. PERSONAL INFORMATION

Personally, identifiable information is any information about you and may include your name and address, date of birth, payment card details, details of betting transactions and account transfers and any other information you may wish to provide ("Personal Information"). We endeavour to ensure that our business practices that involve the use of your Personal Information are compliant with privacy regulations in all of the countries where we operate. Accordingly, in this Policy, we want not only to advise you of your privacy rights but also explain how we intend to respect them.

3.1 How is your Personal Information collected by our websites & what information may be collected?

Personal Information may be submitted on our websites in two areas:

1. Public Area

We collect browser and cookie information when you first navigate to our Websites. We collect information about you during the account registration process for any of our Services. This information may include, but is not limited to your name, postal address, e-mail address, phone number, Ni Number and any other mandatory details as might be requested from you for the purpose of registration and/or continued use of our Services.

2 How your Personal Information will be used?

We will process your Personal Information in order to search for employment and to make you aware of employment opportunities. All rights in the manner of recording your Personal Information held by A Star Recruitment Ltd (including copyright and database rights) are and shall remain its property.

Your information may be processed in the following ways:

1. For general employment purposes
2. For the purpose of offering companies the opportunity of an interview
3. To help identify you in case we need to interact over the phone, electronic email or any other way;
4. To verify your age and accuracy of your registration details, including disclosure of such information to third parties
5. To help diagnose system problems and to administer our Website;
6. To gather broad demographic information about you, such as determining whether you are a candidate from outside the UK;
7. To monitor and improve our Services;
8. To carry out customer research.
9. To carry out risk management;
10. To detect and report fraud, cheating and money laundering;
11. To enable us to comply with any legal or regulatory requirements; and

3 To whom and where personal information may be disclosed?

Your Personal Information may, for the purposes described above, be transferred or disclosed to any company within the Group or, subject to appropriate agreement, to third parties, for the processing of that Personal Information on our behalf. The Group may, from time to time, retain trusted third parties to process your Personal Information for the purposes listed above and such processing will be governed by a contract in the form required by law.

Where required by law, your Personal Information may also be disclosed to an applicable governmental, regulatory, sporting or enforcement authority. Additionally, in circumstances where we deem it appropriate, your Personal Information may be disclosed to any regulatory authority (whether at the request of such authority or otherwise.)

3.1 Accuracy and Access to Information

You are entitled and we require you to have any inaccurate information corrected so please ensure that you notify us of any updates, amendments and corrections to your information by writing to your local branch. If you wish to query the nature of how we process your personal data, you can contact us at any time. Our contact details are located in the 'Contact Us' pages of our website.

You also have a right to request a copy of any personal information that we hold about you. Should you wish to make such a request you should contact us in writing at:

A Star Recruitment 40-42 Claughton Street St Helens WA10 1SN

You should include adequate information to identify yourself and such other relevant information that will reasonably assist us in fulfilling your request. Your request will be dealt with as soon as possible. Under the Data Protection Acts, we are entitled to charge an administration fee for processing such requests.

3.2 Retention and Disposal

We only keep your information for as long as is necessary for the purpose for which it was originally obtained. Please note that we may be required in certain circumstances to retain your information indefinitely. We will take all necessary steps to ensure that the privacy of information is maintained upon disposal.

4. SECURITY

We recognise that online security is an area of vital importance for all our customers. It is imperative that you should have full confidence that your personal details are secure before you register an account. We employ security measures to protect your information from access by unauthorised persons and to prevent unlawful processing and accidental loss.

5. COOKIES

The Website , provides personalised web pages and to tailor advertising and other content to reflect your specific needs and interests. By using the Websites and applications you agree to the use of cookies and similar technologies for the purposes we describe in this Policy.

5.1 Acceptance of Cookie Policy

Your use of the Services will constitute acceptance of the then current Privacy and Cookie Policy, to include any amendments thereto. Please read this policy carefully to ensure that you understand our views and practices regarding the capture, retention, processing and transfer (where applicable) of your information. If you do not agree to accept and be bound by the Privacy and Cookie Policy, please discontinue your use of the Services.

5.2 What is a web cookie?

Cookies are text files containing a small amount of information that are downloaded to your device when you visit a website. They are generally used by most websites to improve your online experience and to ensure that relevant content and functions are delivered and used more effectively.

Cookies perform various different functions.

For example, some cookies are downloaded to your device temporarily for the period that you browse a particular website; these cookies might allow you to navigate between pages more efficiently or enable websites to remember the preferences you select. Other cookies can be used to help websites remember you as a returning visitor or ensure the online adverts you receive are more relevant to your specific needs and interests

You can amend your browser settings to block some or all cookies. To do this, follow the instructions provided by your browser manufacturer.

However, if you block cookies from the Websites some or all the website's functions may not perform as intended.

Set out below is an indicative list of the types of cookies we use:

Cookie type	Purpose
Visitor ID Cookie	An anonymous identifier used to recognise a visitor across visits.
Tracking Cookie	An account related ID used to recognise customers and maintain your session on site.
Customisation Cookie	Used to customise your experience
Testing Cookies	Anonymous cookie used to randomly serve variants of content and to maintain a visitor's view of that content.
Analytics Cookies	These are used to collect information about how visitors use our Websites. We use the information to compile reports and to help us improve the Websites.
Advertising Cookies	These are anonymous identifiers used to serve ads of third parties.

You can find more information about cookies at:

www.cookiecentral.com, www.allaboutcookies.org and www.youronlinechoices.eu.

6. EXTERNAL LINKS

Our Websites contain links to other sites. A Star Recruitment Ltd will not be responsible for the privacy practices or the content of such websites.